

# Registration Information

**Procedure:** To register, complete the form below and mail with check (for deposit or full amount) made payable to Northeast Consortium to: Northeast Consortium for Staff Development, 248 Boston Street, Topsfield, MA 01983. Registration is on a first-come, first-served basis by mail, and deadline is 2 days before class starts (space permitting). **You will receive a confirmation by mail approximately one week before the first class, if you register on time. Call 978-887-0929 with any questions.**

<b>Costs:</b>	<u>Salem State Graduate Credit</u>	<u>NE Consortium Inservice Credit</u>
3-credit NE or GNE courses:	\$705.00 (67.5 PDP's)	\$570.00 (37.5 PDP's)
2-credit NE or GNE courses:	\$500.00 (45 PDP's)	\$440.00 (25 PDP's)
1-credit NE courses:	\$345.00 (22.5 PDP's)	\$295.00 (12.5 PDP's)

**Understanding Credit**

**EDU-N courses may only be taken for Salem State College graduate credit. All NE and GNE courses may be taken for either Salem State College graduate credit or NE Consortium inservice certificate credit. The same amount of work and class hours is required for either type of credit, and, once a course has been completed, participants **cannot** change their credit status.**

**Only graduate credits are evaluated for advanced degrees. Courses to be applied to M. Ed. or CAGS programs at Salem State College must have an EDU or GNE prefix and be approved by the M. Ed. or CAGS coordinators at the college.**

**Absences**

-No absences are allowed in 5-day courses. If emergency arises, participant will be allowed to withdraw with a full refund less \$25.

**Registration Info**

-For your convenience, you may reserve a seat in a course with a deposit of \$ 100.00 per course, with balance due before the class starts, at which time your place may be forfeited if full payment is not received.

**-There are no Consortium tuition waivers or reductions for veterans, senior citizens, or State Employees.**

-Salem State College Student Teacher Vouchers are accepted; **Visa , MasterCard** are the only credit cards accepted.

-Stated course costs do not include materials, lab, or text fees that may be charged by individual instructors.

**WITHDRAWAL REFUNDS: 100% LESS \$25 BEFORE 1ST CLASS; 50% LESS \$25 BEFORE 2ND CLASS; 0% AFTER 2ND CLASS.**

All classes are graduate level courses; call if you require special accommodations to participate in any of our programs.

**Transcripts:** Students who wish to obtain an official transcript must mail such requests with \$2.00 check made payable to Salem State c/o Registrar's Office, Salem State College, Salem, MA 01970. Call 978-542-6300 (Jackie) for SSC grade information.

**CALL 978-887-0929 IF YOU NEED SPECIAL PROVISIONS FOR ANY OF OUR ACTIVITIES.**

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**SALEM STATE COLLEGE/NORTHEAST CONSORTIUM REGISTRATION FORM SPRING 2008**  
**PLEASE PRINT LEGIBLY ALL STUDENTS MUST COMPLETE THIS SECTION IN ITS ENTIRETY**

Today's Date: \_\_\_\_\_

**Social Security or student ID No.** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ (Optional)

**LAST NAME** \_\_\_\_\_ **FIRST NAME** \_\_\_\_\_ **MIDDLE INITIAL** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_  
 \_\_\_\_\_  
 NUMBER & STREET CITY OR TOWN STATE ZIP CODE

**Home Telephone** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_  
**Mandatory for on-line courses** and to ensure receipt of a catalog

**Other name, if any, used at SSC:** \_\_\_\_\_ **District You Teach In:** \_\_\_\_\_

**Grade Level You Teach:** \_\_\_Elementary \_\_\_Middle \_\_\_Secondary \_\_\_Other \_\_\_Admin.

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**COURSE #** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **# CREDITS:** \_\_\_\_\_ **SSC CR** \_\_\_ **OR NEC CR.** \_\_\_

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**I wish to charge my VISA (\_\_\_) , MASTERCARD (\_\_\_)** \_\_\_\_\_

**Card Number:** \_\_\_\_\_ **Exp. Date:** **Month** \_\_\_ **Year** \_\_\_ **Amount:** \_\_\_\_\_

If you are a U.S. citizen or permanent resident, please check the category that most closely describes your ethnicity or race:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> White (1)                  | <input type="checkbox"/> Black/African American (2)            | <input type="checkbox"/> Hispanic or Latino (3) |
| <input type="checkbox"/> Asian/Pacific Islander (4) | <input type="checkbox"/> American Indian or Alaskan Native (5) | <input type="checkbox"/> Not Applicable (6)     |

